

**Term  
Paper  
Tips**

**Proofread**

**BE  
PRECISE**

**DO NOT USE  
contractions**

**Headings  
ROCK!  
Subheadings  
too.**

**CITE  
PROPERLY**

**DO NOT  
USE (MANY)  
QUOTES**

**Proofread  
AGAIN**

**Use Figures  
Where  
appropriate**

**USE MORE  
CITATIONS**

**IT'S FOR THE  
GOOD OF THE  
INDIVIDUAL,  
NOT THE GOOD  
OF THE SPECIES**

**cite  
EVERYTH  
ING**

**Keep  
Proofreading**

**“DATA  
ARE”, NOT  
“DATA IS”**

**KEEP YOUR  
OUTLINES,  
YOU MUST  
TURN THEM  
IN w/ DRAFTS.**

**NO CITE  
NO  
SERVICE**

**Do's and Don't for Term Papers**

1. **DO** follow citation format rules STRICTLY. Anything not properly cited is basically meaningless and graded as such.
2. **DO NOT** use phrasing such as “This is”, “There are”, or “It is”. Such phrasing is bad grammar and tends to make for long sentences. **BE CONCISE!**
3. **DO** show evidence of a well-organized outline in your paper, with transition sentences that show a change of subtopic, and statements that ‘outline’ what is to come.
4. **DO NOT** make unsupported statements.
5. **DO NOT** make ‘for the good of the species’ statements. NS works at the level of the individual.
6. **DON'T** use contractions.

**IMPORTANT NOTE!!**

To get credit for your term paper, you MUST turn in:

1. Hard copy of final draft by Tuesday, December 4<sup>th</sup>.
2. Electronic copy of final draft submitted to Dr. Papaj by email. **Put “final draft” in subject header.**
3. Hard copy of your second draft with our comments.
4. Your outline in hard copy (revised if appropriate).
5. Anything else we might ask you for (pdfs, etc.).